

— BK-CS-2026-06 / B · STATEMENT OF WORK

PRE-BID INTELLIGENCE · CRIMINAL JUSTICE AI · STATE OF CALIFORNIA

Every clause, *mapped to a deliverable.*

The Contra Costa Probation AI platform scope in full — 16 primary scope items, 4 preferred enhancements, 12 mandatory technical requirements, CJIS / SOC 2 compliance posture, insurance, payment terms, and the 2-year delivery framework. Every clause traced to its RFP section.

SOLICITATION

RFP F-CONTR-0000000220
Best Value · FFP · BAFO at County discretion

GOVERNING LAW

California state law
Contra Costa County courts · L-5 General Conditions (2014)

SUBMISSION DEADLINE

May 29, 2026 · 3:00 PM PST
Electronic submission only · no exceptions

CONTRACT TERM

2 years + 1 optional year
Month-to-month after expiry · annual invoicing

MANDATORY COMPLIANCE

CJIS · SOC 2 Type II
FedRAMP Moderate strongly preferred

ENGAGEMENT FILE

BK-CS-2026-06
Contra Costa Probation AI · Pre-bid pursuit

A standardized procurement, *handled by Purchasing for Probation.*

Contra Costa County's Probation Department issued this RFP through the County's Purchasing Services division, headquartered at **40 Muir Road, 2nd Floor, Martinez, California 94553**. The fact that Purchasing Services is handling a Probation Department technology acquisition rather than the Department's own procurement staff signals a moderately formal procurement operation — one that follows standardized county contract templates (the L-5 General Conditions, revised 2014) rather than custom solicitation language. That standardization works in vendors' favor: the terms are predictable and do not contain surprise clauses.

The solicitation language itself reveals a department that has done its homework on AI in criminal justice. The background section cites a specific statistic about officer workload (40–50% administrative time), names specific document types (PSI reports, bail studies, violation petitions), identifies specific CMS platforms (Tyler, Tiburon, Odyssey), and lists precise compliance standards (CJIS, SOC 2 Type II, FedRAMP Moderate equivalence). This is not a department writing an AI RFP for the first time.

The payment terms — annual invoicing, County retains right to audit records for five years under General Conditions § 3 — reflect California county standard practice. The five-year records retention requirement under § 3(a) applies even if this contract is funded partly by federal grants. General Conditions § 21 establishes a primacy hierarchy: General Conditions govern over Special Conditions unless Special Conditions expressly state otherwise.

Reserved-rights language tells you a great deal about how a contracting agency behaves when things get difficult. Contra Costa County reserved: the right to reject all proposals without explanation, to terminate and re-solicit at any time, to extend deadlines by addendum, to procure by other means, to disqualify for conflict of interest at sole discretion, and to award to one or multiple contractors. The BAFO provision adds another tool. **This is a contracting office that keeps maximum control.**

Official agency contact: Contra Costa County official website at <https://www.contracosta.ca.gov>. Contracting officer: Des Gebre, Sr. Buyer · desbele.gebre@pw.cccounty.us · (925) 957-2499. Protest manager: Cindy Shehorn, Purchasing Manager.

Primary, Preferred, *Out of Scope, Assumptions.*

2.1 Primary Scope — Mandatory Requirements

1 **Generative Report Writing (§ IV.A).**

Auto-generate narrative reports from structured and unstructured data inputs including field notes, voice dictations, interview transcripts, and third-party reference documents such as law enforcement incident reports. The platform must handle multiple input modalities simultaneously and synthesize them into a coherent document.

2 **Mandated Documentation Support (§ IV.A).**

Natively support PSI reports, bail studies, chronological case notes, contact summaries, and violation petitions. "Natively support" means these templates must exist in the system at go-live, not be developed post-award.

3 **Template Customization (§ IV.A).**

AI-generated drafts must automatically align with the County's specific document templates, internal policies, and localized court reporting requirements. Must ingest existing County document formats (Word/PDF) and map them into the AI workflow per § IV.I.1.

4 **Human-in-the-Loop & Auditability (§ IV.A).**

System must produce officer-editable draft outputs — not auto-file documents. Every AI-generated piece of content requires clear traceability, version control, and comprehensive audit logs of all user interactions and edits.

5 **Administrative Optimization (§ IV.A).**

The platform must *measurably* reduce staff administrative workload. The evaluation committee will expect data or a methodology for measuring time saved in the technical proposal.

6 **Secure Mobile Application (§ IV.A).**

Mobile platform with AI-driven route optimization and real-time push safety intelligence (active warrants, hazard flags) to officer devices. Distinct software deliverable requiring its own security architecture and CJIS compliance.

7 **Voice-to-Text Dictation (§ IV.A).**

Secure real-time voice-to-text that converts spoken field notes into formatted contact summaries ready for CMS integration. Must operate in real-time. Must be secure. Must produce CMS-ready output.

8 Conversational AI Interface (§ IV.A).

Integrated secure chatbot / virtual assistant enabling officers to retrieve information, query longitudinal case data, and extract client details using natural language. Effectively a RAG system operating over case management data.

9 Qualitative & Behavioral Analysis (§ IV.A).

Conversational AI must analyze interview transcripts to evaluate speaking patterns, conversational dynamics, and client responses to evidence-based interventions including motivational interviewing. Goes beyond document automation into clinical decision-support territory.

10 CMS Integration (§ IV.B).

Full integration with existing County CMS platforms via CJIS-compliant API. Seamless auto-population of report fields. Real-time note capture capability. Officer dashboards showing documentation status and pending tasks.

11 AI Governance (§ IV.C).

Configurable guardrails for model behavior; transparent versioning and explainability; policy-based prompts aligned with departmental supervision standards;

hallucination prevention via enforced citation of source data.

12 Co-Design (§ IV.D.1).

Requirements workshops with officers, supervisors, and administrators; workflow mapping; needs assessments for document types suitable for AI automation. Professional services deliverable, not just a software feature.

13 Custom Feature Development (§ IV.D.2).

Jurisdiction-specific report templates; assessment-guided prompting for criminogenic needs and risk factors; multi-language output if required.

14 Training & Change Management (§ IV.D.3).

In-person and virtual training; user materials; quick-reference guides; onboarding modules; scalable help-desk support during rollout.

15 Implementation Plan (§ IV.E).

System setup and security hardening; pilot launch with selected units; parallel testing for accuracy and compliance; dedicated project manager; weekly/biweekly progress briefings; risk management plan; data migration support; active-directory / SSO integration.

16 CJIS Compliance & Data Ownership (§ IV.F).

Encryption in transit and at rest; advanced authentication; logging, monitoring, and auditing; signed CJIS Addendum; background checks for all personnel with system access. County retains full ownership of all data. No vendor use of County data for global model training.

2.2 Secondary Scope — Preferred but Not Mandatory

1 FedRAMP Moderate equivalence (§ IV.F.3).

SOC 2 Type II is mandatory. FedRAMP Moderate equivalence is "strongly preferred", not required. A vendor without FedRAMP authorization loses evaluation points on Security and Compliance criterion but is not disqualified.

2 24/7 support (§ IV.H).

The County wants 24/7 support capability. The SLA tier chosen by the vendor determines whether this is a base or premium offering; vendors who offer 24/7 only at a premium price point should be transparent about that in § VI pricing.

3 Multi-language output (§ IV.D.2).

Required "if required by the department" — conditional. A vendor who offers it proactively as a standard feature differentiates against one who prices it as an add-on.

4 Real-time note capture (§ IV.B).

Listed with "if able or appropriate" — the softest mandatory language in the scope. Vendors who cannot deliver this should acknowledge it clearly rather than overpromise.

2.3 What Is Explicitly Out of Scope

No explicit exclusions are stated. **Analyst note:** The scope does not include hardware procurement, physical infrastructure, or officer device provisioning. The mobile application must run on existing officer devices, not new ones purchased through this contract. The scope also does not cover courtroom presentation technology or case outcome tracking beyond what feeds into the report generation workflow.

2.4 Assumptions the Vendor Must Accept

1 The County's CMS is one or more of **Tyler, Tiburon, Odyssey, or a county-built system**

. The vendor must be able to integrate with whatever is currently deployed without requiring the County to replace or upgrade their CMS. Confirm CMS compatibility during co-design or face a scope gap at delivery.

2

The
"closed system"

requirement means the AI cannot call external APIs or databases for data augmentation at runtime. The LLM must work only from the County's own data per § IV.E.3. Vendors whose platforms rely on public internet lookups cannot meet this requirement.

3

All personnel with system access must pass
CJIS background checks

. The vendor must have a process for obtaining these clearances, which takes time. Factor this into the implementation timeline submitted in the proposal.

§ 3 · SOLUTION CLASSIFICATION DEEP-DIVE

SOLUTION TYPE	AI-driven SaaS platform with embedded mobile application, CJIS-compliant API integration, and professional services wrapper
NATURE OF SUPPLY	Software / Platform (primary) · Professional Services (co-design, training, implementation) · Recurring Services (support, maintenance)
DELIVERY MODE	Hybrid: cloud platform (remote) · mobile application (field / on-site) · co-design workshops and training (on-site or virtual)
PRIMARY DELIVERABLE	Production-ready AI generative report-writing platform meeting all § IV requirements, integrated with County CMS
SECONDARY DELIVERABLES	Secure mobile field application · conversational AI interface · administrative analytics dashboards · training materials · project manager support · co-design requirements documentation
ACCEPTANCE CRITERIA	Solicitation does not specify formal acceptance testing criteria beyond "parallel testing to validate data output accuracy and compliance" (§ IV.E.1). This is a scope gap worth clarifying in Q&A.
GOVERNMENT - FURNISHED	County provides access to existing CMS for integration; historical documents "as needed" per § IV.E.3; active directory / SSO credentials for identity integration

ANALYST ASSESSMENT

The solicitation requires parallel testing before full deployment but does not define what "accuracy" means in numeric terms or who decides the test is passed. This is the most significant contractual ambiguity in the scope. Vendors should use the Q&A period to ask the County to define accuracy benchmarks and specify the acceptance testing process. Without this, the vendor and County may disagree post-pilot about whether the system is ready for full rollout, creating a performance dispute risk.

Mandatory, preferred, standards, *do's and don'ts.*

4.1 Mandatory Requirements (SHALL / MUST)

#	REQUIREMENT	WHAT IT MEANS FOR PROPOSAL / DELIVERY
1	Auto-generate narrative reports from structured and unstructured data (§ IV.A)	Demonstrate with a live example in oral presentation; describe data ingestion pipeline in proposal narrative
2	Natively support PSI reports, bail studies, chronological case notes, contact summaries, violation petitions (§ IV.A)	Must be pre-built templates, not post-award development. Show examples of comparable criminal justice document types
3	Officer-editable draft outputs with audit logs, version control, and traceability (§ IV.A)	Describe the audit log architecture specifically. CJIS requirement and evaluator differentiator
4	Secure mobile application with real-time safety intelligence and CJIS-compliant voice-to-text (§ IV.A)	Mobile application is a separate software deliverable. Budget for mobile security testing and CJIS certification
5	CJIS-compliant API integration with County CMS (§ IV.B)	Name the specific CMS platforms previously integrated with. CJIS API compliance ≠ general API compliance
6	Conversational AI with natural language query (§ IV.A)	Specify whether the interface is web-based, embedded, or separate. Security isolation from external internet is mandatory
7	Hallucination prevention via enforced source citation (§ IV.C)	Explain the technical mechanism: RAG citation, source-grounding, confidence indicators. Pass/fail evaluator concern
8	Signed CJIS Addendum and background checks for all personnel (§ IV.F.1)	Contractual obligation at award. Begin CJIS Addendum process immediately upon award; delays block system access
9	SOC 2 Type II certification (§ IV.F.3)	Provide current audit report or confirm active audit participation. Without it: lose points on security criterion
10	County retains full data ownership; no vendor use for global model training (§ IV.F.4)	Address explicitly. State in clear contractual language that county data does not leave the county's environment
11	Turnkey, production-ready solution (§ II.E)	Platform must exist before contract award. Proposals describing a system to be built after award do not meet this requirement
12	Minimum 2 years of experience in AI report-writing and documentation automation (§ II.A)	Demonstrate with specific dated project references in Exhibit A. Generic experience statements insufficient

4.2 Preferred Requirements (SHOULD / MAY / PREFERRED)

#	REQUIREMENT	EVALUATION FACTOR	PROPOSAL STRATEGY
1	FedRAMP Moderate equivalence (§ IV.F.3, "strongly preferred")	Security & Compliance · Technical Competency #3d	Provide FedRAMP authorization documentation or equivalence mapping
2	24/7 support (§ IV.H)	Vendor Experience · Support pricing in Exhibit B	Specify SLA tier structure; differentiate premium 24/7 from standard support

#	REQUIREMENT	EVALUATION FACTOR	PROPOSAL STRATEGY
3	Multi-tenant isolation (§ IV.H)	Security & Compliance	Describe tenant isolation architecture; show how county data is separated from other clients
4	Multi-language output (§ IV.D.2, "if required")	Functional Capabilities · Technical Competency #3a	Offer as standard; avoid pricing it as a premium add-on if competitors include it
5	Real-time note capture (§ IV.B, "if able or appropriate")	Functional Capabilities · Usability	Confirm capability proactively; if available it differentiates the proposal

4.3 Technical Standards & Certifications Referenced

STANDARD / CERTIFICATION	CONTEXT	SECTION	PASS / FAIL OR SCORED
CJIS SECURITY POLICY	All personnel with access must have CJIS background checks; signed CJIS Addendum required; encryption, auth, audit logging all CJIS-specified	§ IV.F.1	Pass/Fail
DOJ DATA HANDLING	Federal and state DOJ compliance for PII and protected justice data; data residency as applicable	§ IV.F.2	Pass/Fail
SOC 2 TYPE II	Mandatory certification; current audit report required or demonstrated audit participation	§ IV.F.3	Pass/Fail (mandatory)
FEDRAMP MODERATE	Strongly preferred; not mandatory	§ IV.F.3	Scored (preferred)
ISO CERTIFICATION	Referenced alongside SOC 2 and FedRAMP; specific ISO number not stated	§ IV.F.3	Scored (preferred)
CALIFORNIA STATE LICENSES	Vendor must possess all required California and Contra Costa County licenses; submit with proposal or before contract signing	§ III.D	Pass/Fail

4.4 Technical Do's & Don'ts

DO	DON'T / CONSEQUENCE
PROVIDE A CLOSED SYSTEM THAT DOES NOT REACH EXTERNAL SOURCES AT RUNTIME (§ I.C)	Don't propose a platform that calls external APIs or internet sources for data augmentation — violates "closed system" requirement and is a disqualification risk
ENFORCE SOURCE CITATION IN ALL AI-GENERATED OUTPUTS TO PREVENT HALLUCINATION (§ IV.C)	Don't present a system that generates narrative without tracing claims to source records — hallucination in court documents is a liability for the County

DO

DON'T / CONSEQUENCE

PRODUCE
OFFICER-
EDITABLE
DRAFT OUTPUTS
(§ IV.A)

Don't auto-file documents without officer review — the solicitation explicitly requires human-in-the-loop

HAVE ALL
PERSONNEL
WITH SYSTEM
ACCESS
COMPLETE CJIS
BACKGROUND
CHECKS AND
SIGN CJIS
ADDENDUM (§
IV.F.1)

Don't allow any staff, including offshore or subcontract personnel, to access the system before CJIS clearance is obtained

DEMONSTRATE
THE EXISTING,
PRODUCTION-
READY
PLATFORM IN
ORAL
PRESENTATIONS
(§ II.E)

Don't describe a platform you plan to build after award — the solicitation requires a turnkey solution at contract start

USE CJIS-
COMPLIANT API
FOR ALL CMS
INTEGRATION
(§ IV.B)

Don't propose non-CJIS data transfer methods such as flat file exports or unsecured data sync

California law governs, *contracting officer holds the line.*

5.1 Governing Law

This contract is governed by the laws of the **State of California**. Any dispute must be filed in the courts of Contra Costa County, California per General Conditions § 10. There is no federal court option unless a separate federal claim exists. California law governs contract interpretation, enforcement, and remedies.

5.2 Contract Clause Intelligence

CLAUSE	WHAT IT SAYS	WHAT IT MEANS FOR THE VENDOR
§ 1 COMPLIANCE WITH LAW	Contractor must comply with all federal, state, and local laws including licensing, employment, and nondiscrimination	Every person working on this contract must be legally authorized to work in the US. All required California business licenses must be current
§ 2 INSPECTION	County, State of California, and US Government may inspect contractor performance, place of business, and records	Maintain clean internal records at all times. CJIS-related inspections can occur without advance notice
§ 3 RECORDS RETENTION	All records retained 5 years from final payment; subcontractors over \$10,000 must include same clause	Build 5-year records retention into your data architecture from day one. Every subcontract must include the retention clause verbatim
§ 5 TERMINATION	Either party may terminate with 30 days written notice; County may terminate immediately for performance failure; funding cessation terminates without notice	Funding cessation clause is significant: if the County loses the grant or budget allocation, contract ends without notice or severance
§ 8 AMENDMENTS	Contracts over \$100,000 require Board of Supervisors approval to amend	Any scope change or price adjustment requires Board approval — takes weeks
§ 13 SUBCONTRACT & ASSIGNMENT	Prior written County consent required before entering any subcontract	Offshore team cannot be formally engaged post-award without County written approval. Disclose all intended subcontractors in the proposal
§ 15 CONFLICTS OF INTEREST	Contractor warrants no conflicts; no gifts or payments made to obtain this contract	Any former County employee on the vendor team employed within the last 12 months creates a conflict risk. Statement of Economic Interest form may be required
§ 16 CONFIDENTIALITY	Comply with all state and federal confidentiality laws; do not publish or disclose identity of persons served	Criminal justice case data protected under multiple California statutes. Breach creates criminal liability for individuals who disclosed
§ 18 INDEMNIFICATION	Vendor indemnifies and holds County harmless from all claims arising from services; obligation exists even with concurrent County negligence	Indemnification scope is broad. AI-generated PSI report error affecting sentencing = vendor faces indemnification demands. Survives contract expiration
§ 25 WORKS MADE FOR HIRE	All deliverables are works made for hire; vendor assigns all IP to County unconditionally	Custom report templates, workflows, and configurations built for this County become County property. Cannot reuse for other clients without express written consent

5.7 Insurance Requirements

COVERAGE TYPE	MINIMUM LIMIT	SOURCE
Commercial General Liability	\$500,000 if contract ≤ \$500,000; \$1,000,000 if above	General Conditions § 19(a) — County and officers named as additional insureds
Workers' Compensation	Statutory California limits	General Conditions § 19(b) — required for all employees
Auto Liability	Included within CGL (owned and non-owned autos)	General Conditions § 19(a) — confirm endorsement includes non-owned autos
Certificate of Insurance	Submitted with proposal or by effective contract date	§ III.A.j - General Conditions § 19(c) — endorsement letter naming County as additional insured

ANALYST NOTE · CYBER LIABILITY IS UNSTATED BUT RECOMMENDED

The solicitation does not specify cyber liability insurance, which is unusual for a criminal justice AI contract handling CJIS-regulated data. Vendors should consider carrying cyber liability independently to protect against breach costs, even if the County does not require it. A data breach involving criminal justice information could generate costs that exceed general liability coverage limits.

5.9 Licensing Requirements

§ III.D requires all licenses and permits required by the State of California and the County of Contra Costa. Submit with the proposal or before contract signing. This includes: California business license, any applicable professional services licenses, and any software vendor registrations required by state law. The **Exhibit E Business Opportunities Registration Form** must also be submitted — this registers the vendor in the County's SBE and Outreach databases and is mandatory, not optional.

FFP, annual invoicing, *five-year audit exposure.*

6.1 Pricing Structure

Firm Fixed Price across all six Exhibit B line items: (1) Implementation & Integration, (2) Usage-Based Pricing, (3) Training, (4) Subscription, (5) Customization & Professional Services, (6) Support & Maintenance. All prices firm for the full contract term per § VI.C. Two-year pricing must be summarized annually per § VI.A. **Annual invoicing is required;** confirm capability when submitting Exhibit B.

6.2 Payment Terms

Annual invoicing. The County's standard payment cycle under California Government Code is net 30 from invoice receipt. No accelerated payment terms specified. **Cash flow implication:** vendors whose implementation and setup costs are front-loaded will not recover those costs until the first annual invoice is paid, potentially 12 months after contract award. Price the implementation line item accordingly to avoid a cash flow deficit in the first year.

6.5 Audit Exposure

General Conditions §§ 2, 3, and 27 collectively create significant audit exposure. The County, State of California, and US Government can inspect performance, place of business, and records **at any time**. Records must be retained for five years. If the contract is federally funded above \$500,000, an OMB Circular A-133 audit may be required at the contractor's expense. Under § 27(C), the County may withhold the estimated cost of the audit or 10% of the contract amount, whichever is greater, from final payment until the audit is complete.

6.6 Budget Status

Not stated. The absence of a stated budget is a deliberate procurement tactic. Use the Q&A period to ask the County to provide an estimated contract value or budget range. If they decline, use the scope structure in Exhibit B to build a bottom-up price and cross-reference against comparable California county AI contracts to validate the range.

Nine deliverables, *each with acceptance and consequence.*

#	DELIVERABLE	DESCRIPTION	FREQUENCY / DUE	FORMAT	CONSEQUENCE OF NON-DELIVERY
1	Implementation Plan	Full plan including system setup, security hardening, pilot launch, parallel testing schedule per § IV.E	At contract start	Written document	Potential termination for failure to perform under § 5(b)
2	Co-Design Requirements Documentation	Workshop outputs, workflow maps, and needs assessments from § IV.D.1	Per project timeline	Written report	Missing documentation blocks template development
3	Production-Ready AI Platform	Fully deployed platform meeting all § IV.A–C requirements	Per implementation timeline	Live system	Performance failure trigger · remedy or cure notice
4	Secure Mobile Application	CJIS-compliant mobile app with voice-to-text, safety intelligence, route optimization	Per implementation timeline	Deployed mobile app	Scope deficiency · potential withholding of payment
5	CMS Integration	CJIS-compliant API integration with County CMS with auto-population of report fields	Per implementation timeline	Live integration	Scope deficiency · payment at risk
6	Training Materials	User training materials, quick-reference guides, onboarding modules per § IV.D.3	Before full deployment	Written / digital	Change management failure · user adoption risk
7	Progress Briefings	Weekly or biweekly reports per § IV.E.2	Weekly or biweekly	Written report / meeting	Missed briefings signal scope control problems
8	Analytics Dashboards	Administrative dashboards, audit logs, exportable reports per § IV.G	Ongoing from deployment	Live system dashboard	Breach of scope · affects grant compliance reporting
9	CJIS Addendum	Signed CJIS Addendum for all personnel with system access per § IV.F.1	Before system access granted	Signed document	Personnel cannot access system · blocks deployment

§ 8 · ROLES & RESPONSIBILITIES MATRIX

ROLE	ORGANIZATION	RESPONSIBILITIES	OFFSHORE - ELIGIBLE?
SR. BUYER / CONTRACTING OFFICER (DES GEBRE)	Contra Costa County Purchasing	Primary contact pre-award · Q&A management · addenda issuance	No · do not contact during solicitation
PURCHASING MANAGER (CINDY SHEHORN)	Contra Costa County	Protest recipient · administrative oversight	No · protest must be submitted within 5 business days of Notice of Intent to Award
PROBATION DEPARTMENT SMES	Contra Costa County Probation	Co-design workshop participants · workflow mapping · UAT for new report types	No · vendor must coordinate access during implementation
VENDOR DEDICATED PROJECT MANAGER	Winning Vendor	Weekly/biweekly briefings · implementation management · risk management · sole primary contact post-award	Partial — PM must be US-based for County-facing communication
VENDOR TECHNICAL LEAD	Winning Vendor	System setup · security hardening · CMS integration · CJIS compliance architecture	No · must hold or obtain CJIS clearance; must be US-based for system access
VENDOR TRAINING LEAD	Winning Vendor	Develop and deliver in-person and virtual training · create user materials	Partial — material dev offshore-permissible with PM review; delivery US-based for in-person
OFFSHORE SUPPORT TEAM	Subcontractor (if approved)	Pre-award: proposal drafting, research, compliance matrix. Post-award: County written consent required per § III.J	Yes (pre-award) · Conditional (post-award) · no direct County contact

§ 9 · PERFORMANCE STANDARDS & KPIS

The solicitation does not specify quantified SLAs, error rate thresholds, or uptime guarantees. **This is a significant scope gap.** The only performance standard mentioned is parallel testing to validate data output accuracy and compliance (§ IV.E.1). The vendor's proposal should include proposed SLAs in the technical narrative — this demonstrates maturity and reduces post-award dispute risk.

Reporting cadence: weekly or biweekly progress briefings per § IV.E.2. The vendor chooses the frequency; weekly is the stronger showing during the implementation period.

Inspection and acceptance: the solicitation provides no formal acceptance testing protocol. *Analyst recommendation:* propose a specific User Acceptance Testing (UAT) framework in the technical narrative, including the § IV.I requirement for UAT before production release of new report types.

Cure notice and default: General Conditions § 5(b) allows the County to terminate immediately upon written notice if the contractor fails to perform any obligation. There is no stated cure period. In practice, the County head of department makes the final determination on disputes per § 9. Vendors should treat any performance concern as urgent — there is no guaranteed remedy period before termination.

CJIS is *the price of entry*.

CJIS Security Policy compliance is the single highest-stakes technical requirement in this solicitation. CJIS governs all access to criminal justice information, which includes every data element the platform processes.

Key requirements: encryption in transit and at rest (FIPS 140-2 minimum); multi-factor authentication for all system users; comprehensive audit logging of all data access events; signed CJIS Security Addendum between the vendor and the FBI CJIS Division, administered through the California Department of Justice; background fingerprint checks for all personnel with unescorted physical or logical access to CJIS data.

SOC 2 Type II is required, not preferred. The audit report must be current (within 12 months). If the vendor is mid-cycle, provide documentation of audit participation and the expected completion date.

The "**closed system**" requirement in § I.C means the AI model cannot make real-time calls to external APIs, language model APIs, or internet search tools. All language model inference must occur within the County's environment or the vendor's CJIS-accredited environment. Cloud-hosted models are permissible only if the hosting environment is CJIS-compliant and the County data never transits unprotected.

Data residency: § IV.F.2 references data residency requirements "as applicable." Vendors should clarify in Q&A whether the County requires data to remain within California or within the United States. For CJIS data, international data storage is prohibited regardless of encryption.

Penetration testing results must be provided per § IV.F.3. Include the most recent pentest report summary in the technical proposal. If the full report is too sensitive to share, provide an executive summary with findings and remediation status.

DISCLOSURE

One engagement. *Internal use only.*

This Statement of Work consolidates publicly-available RFP information for the named Prime's pursuit of RFP F-CONTR-000000220. Real facts only. Independently verify with the issuing authority before submission. The information herein creates no contractual obligation, endorsement, or guarantee.

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